



Purpose College

Driving Change Through Education



Enrolment Form

2024

Our Vision:

**“Provision of Academic Excellence
that will Help Learners
Achieve Life-long Ambitions**

Our Mission:

**Facilitating Academic Excellence
through the Provision of Dedicated,
Thorough,
Holistic Teaching
to Every Student**

Enrolment Form



GENERAL

History: Purpose College was registered as an independent school with the Department of Education in 2013. We have an excellent team of teachers on board who work in collaboration with Healing Wings to help each resident continue their education, under challenging circumstances. Each learner will be on a different level emotionally and academically. Grades and subjects are taught in different allocated areas with boys and girls separated.

Program: We are an English mainstream school and only offer English and Afrikaans as either Home or First Additional language. If your child/ward is Afrikaans speaking, they will be taught in English, however all textbooks, tasks, and tests can be provided in Afrikaans. Please note, we are unable to offer remedial schooling of any kind.

Our academic calendar consists of 4 Terms and utilizes its own CAPS curriculum for grade 8 – 12, and Think Digital Online for grade 4 – 7, which are both aligned to the Department of Basic Education. The school is registered under SACAI (South African Comprehensive Assessment Institute) Evaluation board for grade 10 – 12 and all examinations are received and moderated by SACAI.

Each term, learners undertake periodic scheduled tasks, term tests, written and practical assignments (PAT's), as well as mid- year and final examinations. Each learner will receive a termly report. Important to note, your child's report card will only be sent out the following term, for the previous term once we receive the go ahead from SACAI.

While working within the legal scope and with policies created for the nature of the environment, Purpose College reserves the right to insist that a learner repeat a grade if deemed necessary.

If your child has missed more than one term of the current year upon arrival, they will need to repeat the year. Children are not able to catch up on more than one term's work.

Daily Structure: We follow a two-week timetable schedule. Each day is divided into face-to-face classes and self-study periods. Therefore, no learner is taught for the full day. A learner may attend 2 to 3 classes and the remainder of the slots are for self-study.

School policy: School is compulsory for residents taking part in the Healing Wings Therapeutic program. Should a learner be expelled from Healing Wings, this learner will be removed from schooling with Purpose College. Please take note of the notice period required below for learners who abscond (depart before program completion).

Extra Lessons: Purpose College does not provide extra lessons. If parents/sponsors wish for learners to receive additional help over and above what Purpose College provides, parents/sponsors are responsible for sourcing an external tutor at their own cost and must handle all administration. Parents/sponsors must coordinate times with their child's Case Manager to agree upon suitable time slots.

Communication:

Very important, as per Healing Wings Youth Center communication policy, all school feedback such as academic struggles, behavior, how your child is coping, and other will be communicated to you via your child's Case Manager, and not the school. This is to avoid confusion and miscommunication between the parents, school, and social department.

Enrolment Form



Concessions and exemptions Gr 4 – 9 (Int. and Senior Phase):

Purpose College can only accommodate certain concessions and all proof of applications and acceptance from previous schools must be attached to the application. Concessions and exemptions are then either approved/declined by Senior Management. Should the team decline any application, parents/sponsors are welcome to appeal via email, but decisions are final.

Note of the following for Senior Phase:

- Should your child be granted a concession in grade 9 and remain with Purpose College for grade 10, the parents/sponsors must complete a SACAI application, submit it to Purpose College, and provide all previous evidence. See below.
- Learners in grade 4 – 9 are required to take Afrikaans. No language exemptions will be approved, as stipulated by the DBE.
- No concession or exemption is guaranteed by either Purpose College or SACAI.

Concessions and exemptions Gr 10 – 12 (FET Phase):

SACAI offers certain concessions and exemptions to FET phase learners. Parents must complete a SACAI application, send it to Purpose College, and provide all previous evidence. The application will be forwarded onto SACAI directly and parents will be billed an accommodation fee. Should SACAI decline any application, parents/sponsors are welcome to appeal via email, but decisions are final.

Note of the following for FET:

- Language concessions for FET learners (grade 10 – 12) only apply to learners born outside of South Africa.
- All administration shall remain the sole responsibility of the parents. Purpose College is only able to guide parents through the process.
- All confirmation documentation (including and not limited to affidavits, certified passport copies, psychological reports, past school reports, family motivations, SAQA verification of international school reports [this is a must for Sacai], and others) need to be provided by the parents upon enrolment.
- No concession or exemption is guaranteed by either Purpose College or SACAI.

Previous concessions: Learners who were previously granted a concession at a previous SACAI examination board will be granted the same concession only if Sacai approves it and deems it still valid. Please ensure all proof and a portfolio of evidence is submitted upon enrollment.

If a concession was previously approved under a different examination board (IEB/DBE), a new application will need to be submitted with all the above documents, as well as a portfolio of evidence of the approved concession/exemption from the previous school.

While working through the above application process, specifically with regards to a language exemption, your child must choose an eighth subject which will replace the second language, if accepted. At the same time your child must also begin Afrikaans in the event the application is denied, in which case your child must continue with Afrikaans.

Please email admin@purposecollege.co.za to find out more on the above.

Enrolment Form



LEARNER INFORMATION

Compulsory documents required for new learners (to be attached individually):

- Latest term **and** previous year final report indicating the latest grade passed (total **two** reports)
- Learner performance or evaluation reports
- Transfer card from the previous school
- Portfolio of evidence from the previous school – if the learner arrives **anytime** after January. (This includes previous tasks, tests, SBA's, and PAT's)
- Birth certificate / ID card
- Educational Psychologist report if available
- Any approved concessions

Learner full names	
Surname	
ID number	
Age	
Grade	
Was a concession approved? Details.	
State briefly the reason for admission	
Does the learner suffer from any of the following? (Please circle)	ADD, ADHD, Bipolar, PTSD, Depression, Anxiety, Other (please specify in detail)
Was he/she expelled from previous schools? If yes, explain.	
Previous school name	
Principal name	
Principal tel. no	
Principal email	
Who was learner residing with?	
Are his/her parents divorced/separated?	
Are there any court orders that prevents contact or information to an individual? Please explain.	

Enrolment Form



PARENT AND RESPONSIBLE'S DETAILS

Documents required:

- Parents' ID documents

Mother	
Relationship (please circle)	Biological Mother, Step-mother, Adoptive mother, Other - Please specify
Full names	
Surname	
ID number	
Occupation	
Cell no	
E-mail	
Residential address	
If not married to learner's Father please specify current marital status.	

Father	
Relationship (please circle)	Biological Father, Step-Father, Adoptive Father, Other - Please specify
Full names	
Surname	
ID number	
Occupation	
Cell no	
E-mail	
Residential address	
If not married to learner's Mother please specify current marital status.	

Enrolment Form



ACCOUNTHOLDER / SPONSOR

Documents required:

- ID document.
- Proof of income (3 months)
- Proof of residence (not older than 3 months)

Full names	
Surname	
ID number	
Title	
Relation to learner	
Cell number	
Email	
Occupation	
Residential Address	
Employment Address	
Company name	
Reason for sponsorship	

PAYMENT TERMS AND CONDITIONS:

- Educational fees are separate from therapeutic/tuck shop fees and **must** be paid into the Purpose College bank account, listed below.
- Clear reference **must** be given with the child's name and POP emailed to accounts@purposecollege.co.za and CC admin@purposecollege.co.za
- Invoices are sent on the 1st of each month for the following month. Payment is due before the end of the month in which the invoice was sent.
(Ie March invoice will be sent on the 1st February and is payable before the 1st March.)
- Statements are also sent out on the 1st of each month.
- Payment for the first full invoice must be received on or before the day of admission to Healing Wings (even if the child arrives during school holidays).
- School fees are calculated per term but can be paid over 11 months, per term, or per year.
- All educational fees are the responsibility of the sponsor/accountholder.
- Additional unforeseen costs (including but not limited to damage to property, breakages) will be covered by the sponsor/accountholder.
- 10% interest will be charged for accounts past 60 days overdue.
- Accounts past 90 days overdue will be handed over for collection without notice.
- Legal fees will be added to outstanding amounts.
- Payment arrangements will be recognized only when written approval has been granted by the Executive Director of Healing Wings. An Acknowledgement of Debt form **must** be signed should such approval be granted.
- In the event of a monthly payment scheme approval, the individual/sponsor will be liable to pay the outstanding fees owing. Purpose College reserves the right to suspend service delivery and institute legal action, should these terms not be adhered to.
- Fees are payable in advance, are non-refundable, and should the learner leave for any reason whatsoever (including but not limited to absconding – see below – or expulsion) prior to the program being completed, no monies are liable to be refunded. Purpose College reserves the right to claim recovery of any amount still outstanding, notwithstanding the early termination thereof.
- Leaving prior to the completion of a program period, constitutes absconding and all related school fees will be forfeited.
- In the event the learner is not committing to their education, the fees are still payable.

Enrolment Form



I, _____ Accountholder/Sponsor of _____ understand and agree to the above terms and conditions.

Signed on this _____ day of _____ 202_____

Sponsor / accountholder Signature

Witness 1 Name _____ Witness 1 Signature _____

Witness 2 Name _____ Witness 2 Signature _____

Enrolment Form



FINANCIAL INFORMATION

	Registration Fee	Includes	Term Fee	Annual Fees	Monthly Fee
Grade 4 - 7	R7000.00	Registration and stationery, not textbooks or art	R12 375.00	R49 500.00	R4500.00
Grade 8	R6825.00	Registration and stationery, not textbooks or art	R12 650.00	R50 600.00	R4600.00
Grade 9	R6825.00	Registration and stationery, not textbooks or art	R12 650.00	R50 600.00	R4600.00
Grade 10	R12 500.00	Registration and stationery, not textbooks or art	R14 025.00	R56 100.00	R5100.00
Grade 11	R12 500.00	Registration and stationery, not textbooks or art	R14 025.00	R56 100.00	R5100.00
Grade 12	R14 700.00	Registration and stationery, not textbooks or art	R15 125.00	R60 500.00	R5500.00

NOTE:

Monthly fee is paid over 11 months.

10% deduction if the monthly fee is paid in advance before the 15th.

12% deduction if the term fee is paid in advance.

15% deduction if the annual fee is paid in advance.

Only international students may be permitted to study an alternative curriculum while at Purpose College. Parents/sponsors of international learners will be sent a separate International Terms and Conditions agreement to sign and will be billed 50% of the above fees, (Excl Registration Fees) as well as full stationery costs.

Please Note the Following:

- Registration Fees (gr 4 – 12) include enrollment, curriculum, SACAI registration (gr 10 – 12), and stationery for the year (excluding art materials which are billed separately).
- Registration fees are payable within the first week (5 working days) of arrival.
- Textbooks are not included in the fees must be paid on order. Purpose College will purchase all prescribed textbooks and parents/sponsors will be invoiced separately. Kindly note, no textbooks will be released until payment is made.
- All high school learners **MUST** bring their own scientific calculator.
- Learners may **NOT** bring any of the following: Sharpeners, scissors, art sculpting tools, geometry sets, permanent markers, correcting fluid.

Laptops:

- Primary School learners **MUST** bring their own Windows laptop (not Mac) for online school. The device must be wiped completely clean prior to arrival.
- Learners that do **CAT as a subject** in grade 10 – 12 **MUST** bring their own Windows laptop (not Mac). The device will only be provided during CAT class, and NOT self-study periods.
- **NO** other learners may bring a laptop.
- Learners will be provided with **one** research slot per week on a school device and usage is determined by behavior. Any misuse (social media, music, gaming etc) will result in the removal of said time slot and disciplinary action will be taken.

INVOICING AND BANKING DETAILS:

- Invoices will be sent out in advance on the 1st of each month (excl Jan)
- January's invoice will be generated on admission and will include amounts for Registration, art supplies, and other.
- Statements will be sent out on the 1st of each month.

We urge you to communicate any payment issues you might have with our accounts department as soon as possible to avoid suspension of services or withholding of reports.

Please contact Robin at accounts@purposecollege.co.za and CC admin@purposecollege.co.za for all account enquiries. The staff at Purpose College work in a different department and cannot assist with any account matters.

NB, payment must be made into the following account (and not Healing Wings)

Account Name: Purpose College
Bank: Nedbank (current account)
Account number: 1131038029
Branch code: 198765
SWIFT code: NEDSZAJJ

- POP's must be sent to accounts@purposecollege.co.za and CC admin@purposecollege.co.za
- The learner's name must be used as reference.

Enrolment Form



EDUCATIONAL INFORMATION

Insert a Grade here: _____

Gr 4 – 6 (Intermediate):

Compulsory subjects

Home Language, Additional Language, Life Skills, Mathematics, Natural Science, Geography, History

Choose a Home Language and an Additional Language (we do **not** offer any others):

Home Language:

Additional Language:

English	Afrikaans	English	Afrikaans
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Gr 7 – 9 (Senior Phase):

Compulsory subjects:

Home Language, Additional Language, Life Orientation, Mathematics, Natural Science, Social Science, Technology, Creative Arts, Economics

Choose a Home Language and an Additional Language (we do **not** offer any others):

Home Language:

Additional Language:

English	Afrikaans	English	Afrikaans
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GR 10 – 12 (FET Phase):

Compulsory subjects

Home Language, Additional Language, Life Orientation, Math Core OR Math Literacy, Three Electives

Choose a Home Language and an Additional Language (we do **not** offer any others):

Home Language:

Additional Language:

English	Afrikaans	English	Afrikaans
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Choose 1:

Mathematics	Mathematical Literacy
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Choose 3 Electives: (we do not offer any others)

Business studies	Life Sciences	Physical Sciences		
Tourism	Geography	History	Computer Applications Technology (CAT)	Visual Arts

- Physical Science may only be taken with Math Core.
- FET learners with a language exemption must replace the language with a Fourth elective.
- Should a learner need to change a subject, a subject change request form must be completed and returned. This will be sent to SACAI, and either be accepted or declined. Their decision is final. Please email admin@purposecollege.co.za to enquire about this.

Enrolment Form



INDEMNITY

We/I _____ and _____, the parents / guardians of _____
_____ herewith acknowledge and agree to the following:

- We acknowledge and accept that all school feedback (how your child is doing etc) will come from the learner’s Case Manager and not the school staff, to avoid confusion between schooling and therapy.
- We agree that we will not phone, message, or email any staff member after 3pm, Monday to Friday regarding school matters – as per any other school and will respect the privacy of all staff.
- All policies and recommendations will be considered by us when we make decisions while the learner is enrolled at Purpose College.
- We will work in harmony with the school and support decisions that affect the educational wellbeing of the learner.
- We will not be rude or abusive to any Purpose College or Healing Wings staff members, individuals, or agents.
- We will not hold the school, staff, or other learners accountable in case of academic failure, loss, injury, or death.
- We undertake not to claim from, nor institute legal action against Purpose College, staff members, individuals, or agents. I hereby indemnify and absolve all Purpose College and Healing Wings staff, individuals, or agents from any liability or claims of any nature whatsoever.
- In the case a sponsor withdraws sponsorship, it remains our responsibility to find a new sponsor and or be responsible for any outstanding fees.
- We acknowledge and accept that should any fees be outstanding, Purpose College may suspend services and hold back the learners report/s.
- We acknowledge and accept that we will be billed for any breakages of Purpose College property/items and repairs needed due to any damage caused by the learner.
- We hereby agree that the learner’s information may be shared professionally by Purpose College only when needed for educational purposes.

Parent / Guardian name: _____ Signature _____

Parent / Guardian name: _____ Signature _____

Witness 1 name: _____ Signature _____

Witness 2 name: _____ Signature _____

Date: _____

Enrolment Form



LEARNER CODE OF CONDUCT

General behavior:

- Learners are to work quietly and respectfully.
- School property must be treated with respect (buildings, laptops, tables, chairs, books, and any other resources).
- Swearing and disrespectful language will not be tolerated.
- Vandalism and littering will not be tolerated.
- Bullying and fighting will not be tolerated.
- Cheating will not be tolerated.
- All staff will be addressed respectfully.
- All other rules will be followed.

By signing this page, I _____ promise to adhere to the above. I will accept any consequences as decided upon by the Multi-Disciplinary team in case I disregard the code of conduct.

I understand that I have the right to an education, but that right comes with responsibility. I also understand that the right to an education is a privilege, and I will give my cooperation and always behave to retain my right to education. I promise that my attitude and behavior will be pleasing and acceptable to the Management, my superiors, and peers.

Date _____

Learner Signature: _____

Parent / Guardian: _____

Please complete this form in full and send to all three:

admissions@healingwings.co.za

CC:

admin@purposecollege.co.za
dot@purposecollege.co.za