



**Purpose College**

# **Enrolment Form**

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**2023**

## **Our Vision:**

**“Provision of Academic Excellence  
that will Help Learners  
Achieve Life-long Ambitions**

## **Our Mission:**

**Facilitating Academic Excellence  
through the Provision of Dedicated,  
Thorough,  
Holistic Teaching  
to Every Student**

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## GENERAL

**History:** Purpose College was registered as an independent school with the Department of Education in 2013. We have an excellent team of teachers on board who work in collaboration with Healing Wings to help each resident continue their education, under challenging circumstances. Each learner will be on a different level emotionally and academically. Grades and subjects are taught in different allocated areas with boys and girls separated.

**Program:** We are an English mainstream school and only offer English and Afrikaans as either Home or First Additional language. If your child/ward is Afrikaans speaking, they will be taught in English, however all textbooks, tasks, and tests can be provided in Afrikaans. Please note, we are unable to offer remedial schooling.

Our academic calendar consists of 4 Terms and utilizes its own CAPS curriculum for grade 8 – 12, and an online curriculum for grade 4 - 7 which are both aligned to the Department of Basic Education. The school is registered under SACAI (South African Comprehensive Assessment Institute) Assessment & Exam Evaluation board for grade 10 – 12 and all grade 10 – 12 examinations are received and moderated by SACAI.

Each term, learners undertake periodic scheduled tasks, term tests, written and practical assignments (PAT's), as well as mid-year and final examinations. Each learner will receive a termly report.

While working within the legal scope and with policies created for the nature of the environment, Purpose College reserves the right to insist that a learner repeat a grade if deemed necessary.

**School policy:** School is compulsory for residents taking part in the Healing Wings Therapeutic program. Should a learner be expelled from Healing Wings, this learner will be removed from schooling with Purpose College. Please take note of the notice period required below for learners who are expelled or abscond (depart before program completion).

**Extra Lessons:** Purpose College does not provide extra lessons. If parents/sponsors wish for learners to receive additional help over and above what Purpose College provides, parents/sponsors are responsible for sourcing an external tutor at their own cost and handle all administration. Parents/sponsors must coordinate times with their child's Case Manager to agree upon suitable time slots.

### **Concessions and exemptions Gr 4 – 9 (Int. and Senior Phase):**

Purpose College offers certain concessions and exemptions to Int. and Senior phase learners. Concessions and exemptions must be approved by Senior Management and only under certain conditions. Should the team decline any application, parents/sponsors are welcome to appeal via email but decisions are final.

Kindly take note of the following:

- Should your child be granted such in grade 9 and remain with Purpose College for grade 10, the parents/sponsors must complete a SACAI application, submit it to Purpose College, and provide all previous evidence. See below.
- Learners in grade 4 – 9 are required to take Afrikaans. No other language exemptions will be approved.
- No concession or exemption is guaranteed by either Purpose College or SACAI.

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## Concessions and exemptions Gr 10 – 12 (FET Phase):

SACAI offers certain concessions and exemptions to FET phase learners. Parents must complete a SACAI application, send it to Purpose College, and provide all previous evidence. Purpose College will then forward the application onto SACAI directly and bill parents. Should SACAI decline any application, parents/sponsors are welcome to appeal via email but decisions are final.

Kindly take note of the following:

- Language concessions for FET learners (grade 10 – 12) only apply to learners born outside of South Africa.
- All administration shall remain the sole responsibility of the parents. Purpose College is only able to guide parents through the process.
- All confirmation documentation (including and not limited to affidavits, certified passport copies, psychological reports, past school reports, family motivations, SAQA verification of international school reports, and others) need to be provided by the parents upon enrolment.
- No concession or exemption is guaranteed by either Purpose College or SACAI.

Previous concessions: Learners who were previously granted a concession at a previous SACAI examination board will be granted the same concession only if our examination board approves it and deems it valid. Please ensure all proof and a portfolio of evidence is submitted upon enrollment.

If a concession was previously approved under a different examination board (IEB/DBE), a new application will need to be submitted with all the above documents, as well as a portfolio of evidence of the approved concession/exemption from the previous school.

While working through the above application process, specifically with regards to a language exemption, your child must choose an eighth subject which will replace the second language, if accepted. At the same time your child must also begin Afrikaans in the event the application is denied, in which case your child must continue with Afrikaans.

For all school-related enquiries, please contact:

Principal: Ms Dot De Graaf  
E-mail: dot@purposecollege.co.za  
Mobile: 072 116 3853

Vice Principal: Mr Casper Magombedze  
E-mail: casper@purposecollege.co.za  
Mobile: 084 334 0489

*We look forward to having your child or loved one with us on a journey to completing Therapy and Schooling at the same time with Purpose College and Healing Wings.*

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## LEARNER INFORMATION

Documents required for new learners (to be attached individually):

- Previous year and latest term reports which the learner has passed (total two reports)
- Learner performance or evaluation reports
- Transfer card from the previous school
- Portfolio of evidence (Gr 10 – 12. This includes previous tasks, tests, SBA's, and PAT's)
- Birth certificate / ID card
- Educational Psychologist report if available
- Any approved concessions

Learner full names	
Surname	
ID number	
Age	
Grade	
Was a concession approved? Details.	
State briefly the reason for admission	
Does the learner suffer from any of the following? (Please circle)	ADD, ADHD, Bipolar, PTSD, Depression, Anxiety, Other (please specify in detail)
Was he/she expelled from previous schools? If yes, explain.	
Previous school name	
Principal name	
Principal tel. no	
Principal email	
Who was learner residing with?	
Are his/her parents divorced/separated?	
Are there any court orders that prevents contact or information to an individual? Please explain.	

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Who should receive feedback on education? Please provide phone and email addresses.

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## PARENT AND RESPONSIBLE'S DETAILS

### Documents required:

- Parents' ID documents

Mother	
Relationship (please circle)	Biological Mother, Step-mother, Adoptive mother, Other - Please specify
Full names	
Surname	
ID number	
Occupation	
Cell no	
E-mail	
Residential address	
Is school feedback required?	
If not married to learner's Father please specify current marital status.	

Father	
Relationship (please circle)	Biological Father, Step-Father, Adoptive Father, Other - Please specify
Full names	
Surname	
ID number	
Occupation	
Cell no	
E-mail	
Residential address	
Is school feedback required?	
If not married to learner's Mother please specify current marital status.	

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## ACCOUNTHOLDER / SPONSOR

Documents required: •

ID document

- Proof of income (3 months)
- Proof of residence (not older than 3 months)

Full names	
Surname	
ID number	
Title	
Relation to learner	
Cell number	
Email	
Occupation	
Residential Address	
Employment Address	
Company name	
Reason for sponsorship	

## PAYMENT TERMS AND CONDITIONS:

- Educational fees are separate from therapeutic/tuck shop fees and are payable into the school bank account by the 28<sup>th</sup> of each month in advance.
- Payment must be made into the Purpose College bank account listed at the bottom of this form, and not Healing Wings. There are two separate accounts. Please ensure to provide clear reference with the learners name.
- School fees are calculated per term but can be paid over 11 months, per term, or per year.
- Registration fees are due within the first week (5 working days) of arrival.
- Statements are sent out monthly.
- All educational fees are the responsibility of the sponsor/accountholder.
- Additional unforeseen costs will be covered by the sponsor/accountholder.
- Should the learner be removed prematurely (absconds or is expelled), the registration fee is not refundable. In such a case, a 30-day notice period will be required, in writing. In case no written notice was received, the account holder will be charged one month's school fees.
- All fees are to be settled timeously.
- 10% interest will be charged for fees past 60 days overdue.
- Accounts will be handed over for collection without notice when past 90 days overdue.
- Legal fees will be added to outstanding amounts.
- Payment arrangements will be recognised only when written approval was granted by the financial manager. An Acknowledgement of Debt form will be required to be signed should such approval be granted.
- In the event the learner is not committing to their education, the fees are still payable. Resistance is a common stage the learner may go through.

I, \_\_\_\_\_ Accountholder/Sponsor of \_\_\_\_\_ understand and agree to the above terms and conditions.

Signed at this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Sponsor / accountholder Signature

\_\_\_\_\_

Witness 1 Name \_\_\_\_\_

Witness 1 Signature \_\_\_\_\_

Witness 2 Name \_\_\_\_\_

Witness 2 Signature \_\_\_\_\_



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## FINANCIAL INFORMATION

	<u>Registration Fee</u>	<u>Includes</u>	<u>Term Fee</u>	<u>Annual Fees</u>	<u>Monthly Fee</u>
Grade 4 - 7	R6 000.00	Registration and stationery, but not textbooks	R11 400.00	R45 600.00	R4 145.00
Grade 8	R5 850.00	Registration and stationery, but not textbooks	R11 700.00	R46 800.00	R4 255.00
Grade 9	R5 850.00	Registration and stationery, but not textbooks	R11 700.00	R46 800.00	R4 255.00
Grade 10	R10 575.00	Registration and stationery, but not textbooks	R13 500.00	R54 000.00	R4 909.00
Grade 11	R10 575.00	Registration and stationery, but not textbooks	R13 500.00	R54 000.00	R4 909.00
Grade 12	R12 600.00	Registration and stationery, but not textbooks	R14 700.00	R58 800.00	R5 345.00

### NOTE:

Monthly fee is paid over 11 months.

10% deduction if the monthly fee is paid in advance

12% deduction if the term fee is paid in advance

15% deduction if the annual fee is paid in advance

Only international students may be permitted to study an alternative curriculum while at Purpose College. Parents/sponsors of international learners will be sent a separate International Terms and Conditions agreement to sign and will be billed 50% of the above fees, (Excl Registration Fees) as well as full stationery costs.

### Please Note the Following:

- Registration Fees (gr 4 – 12) includes all registrations with Purpose College, our curriculum, SACAI (gr 10 – 12), and stationery for the year (excluding art materials).
- Registration fees are payable within the first week (5 working days) of arrival.
- Textbooks are not included in the fees must be paid on order. Purpose College will purchase all prescribed textbooks and parents/sponsors will be invoiced separately. Kindly note, no textbooks will be released until payment is made.
- Art materials are not included in the fees and must be paid on order.
- All high school learners **MUST** bring their own scientific calculator.
- Learners may **NOT** bring any of the following: Sharpeners, scissors, art sculpting tools, geometry sets, permanent markers, correcting fluid.

All FET learners (grade 10 – 12) **MUST** bring their own personal laptop with Microsoft Office installed.

All personal files, photos or other must be removed or will be lost when the device is wiped clean upon arrival.

No learner may have access to an email address under any circumstance.

Laptop usage is determined by behavior and any misuse (social media, music, gaming etc) will result in the removal of the device until further notice.

## INVOICING AND BANKING DETAILS:

- Invoices will be sent out in advance on the 15<sup>th</sup> of each month (excl Jan)
- January's invoice will be generated on admission and will include amounts for Registration.
- Statements will be sent out at the end of each month.

We urge you to communicate any payment issues you might have with our accounts department as soon as possible to avoid suspension or withholding of reports.

Please contact Robin at [accounts@purposecollege.co.za](mailto:accounts@purposecollege.co.za) and CC [admin@purposecollege.co.za](mailto:admin@purposecollege.co.za)

NB, payment must be made into the following account (and not Healing Wings)

Account Name: Purpose College  
Bank: Nedbank (current account)  
Account number: 1131038029  
Branch code: 198765  
SWIFT code: NEDSZAJJ

- Please use the name of the learner in reference
- Please send all proof of payment to [accounts@purposecollege.co.za](mailto:accounts@purposecollege.co.za) and CC [admin@purposecollege.co.za](mailto:admin@purposecollege.co.za)

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## EDUCATIONAL INFORMATION

TYPE a Grade here: \_\_\_\_\_

### GR 7-9 (SENIOR PHASE)

Please choose a Home Language and an Additional Language:

Home Language		Additional Language	
English	Afrikaans	English	Afrikaans

The following subjects are compulsory: Life Orientation, Mathematics, Social Sciences, Natural Sciences, Creative Arts, Technology, Economics and Management Sciences.

### GR 10-12 (FET PHASE)

Please choose a Home Language and an Additional Language:

Home Language		Additional Language	
English	Afrikaans	English	Afrikaans

Life Orientation is compulsory.

Choose one of the below	
Mathematics	Mathematical Literacy

Choose 3 of the below				
Business studies	Life Sciences	Physical Sciences		
Tourism	Geography	History	Computer Applications Technology	Visual Arts

Below subjects are NOT offered by Purpose College. In case a learner is taking any of the below, a subject change will be required, to be approved by SACAI. There is no guarantee of approval.

Languages either than English & Afrikaans	Hospitality Studies *	Engineering Graphics Design ***	Consumers Studies *	Dramatic Arts *
Agricultural Management *	Information Technology **	Design Studies *	Any other Languages *	Civil Technology ***
Mechanical Technology ***	Electrical Technology ***	Music Studies *	Dance Studies *	Accounting ****

- Recommended changes: Tourism. Computer Applications Technology. Visual Arts. Business Studies
- All changes are subject to approval by SACAI.
- Take note that selected subjects may not be changed again after admission.
- For subject selection guidance please feel free to contact us for assistance.

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## INDEMNITY

We/I \_\_\_\_\_ and \_\_\_\_\_, the parents / guardians of

\_\_\_\_\_ herewith acknowledge and agree to the following:

- All policies and recommendations will be taken into account by us when we make decisions while the learner is enrolled at Purpose College.
- We will not hold the school, staff, or other learners accountable in case of academic failure, loss, injury, or death.
- We undertake not to claim from, nor institute legal action against Purpose College, its owners, staff members, or agents. I hereby indemnify and absolve above individuals/groups from any liability or claims of any nature whatsoever.
- We will work in harmony with the school and support decisions that affect the educational wellbeing of the learner.
- We will always ask for confirmation from the learner's Case Manager about issues or concerns raised by the learner, to avoid manipulation.
- We agree that the learner's information may be shared professionally by Purpose College only when needed for educational purposes.
- In the case a sponsor withdraws sponsorship, it remains our responsibility to find a new sponsor and or be responsible for any outstanding fees.
- We acknowledge and accept that all school feedback will come from the learner's Case Manager and not the school Principal/staff, to avoid confusion between schooling and therapy.
- We acknowledge and accept that should any fees be outstanding, Purpose College may hold back the learners report/s.
- We acknowledge that we will be billed for any breakages of Purpose College property/items and repairs needed due to any damage caused by the learner.

Parent / Guardian name: \_\_\_\_\_

Signature \_\_\_\_\_

Parent / Guardian name: \_\_\_\_\_

Signature \_\_\_\_\_

Witness 1 name: \_\_\_\_\_

Signature \_\_\_\_\_

Witness 2 name: \_\_\_\_\_

Signature \_\_\_\_\_

Date: \_\_\_\_\_

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## LEARNER CODE OF CONDUCT

### General behavior:

- Learners are to work quietly and respectfully.
- School property must be treated with respect (laptops, tables, chairs, books, and other resources).
- Parents/sponsors will be billed for repairs needed due to any damage caused by the learner.
- Swearing and disrespectful language is prohibited.
- Vandalism and littering is prohibited.
- Bullying and fighting is prohibited.
- Cheating is prohibited.
- All staff will be addressed and obeyed respectfully.

By signing this page, I \_\_\_\_\_ promise to adhere to the above. I will accept any consequences as decided upon by the disciplinary team in case I disregard the code of conduct.

I understand that I have the right to an education, but that right comes with responsibility. I also understand that the right to an education is a privilege, and I will give my cooperation and always behave in order to retain my right to education. I promise that my attitude and behavior will be pleasing and acceptable to the Management, my superiors, and peers.

Date \_\_\_\_\_

Learner Signature: \_\_\_\_\_

Parent / Guardian: \_\_\_\_\_

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Please complete this form in full and send to all three:

[admin@purposecollege.co.za](mailto:admin@purposecollege.co.za)  
[admissions@healingwings.co.za](mailto:admissions@healingwings.co.za)  
[dot@purposecollege.co.za](mailto:dot@purposecollege.co.za)